

WIRRAL COUNCIL

COUNCIL EXCELLENCE OVERVIEW AND SCRUTINY COMMITTEE

17 MARCH 2010

REPORT OF THE DIRECTOR OF FINANCE

FORWARD PLAN

1. EXECUTIVE SUMMARY

- 1.1. Cabinet on 4 February 2010 agreed that details of the Forward Plan should be presented to the relevant overview and scrutiny committee. This report presents details of the Finance Department items included in the Forward Plan.

2. FORWARD PLAN MARCH 2010

- 2.1. Budget 2010-11 – Agreed by Cabinet on 22 February 2010 and by Council on 1 March 2010.
- 2.2. Treasury Management Policy and Investment Strategy 2010-2013 – Agreed by Cabinet on 22 February 2010 and by Council on 1 March 2010.
- 2.3. Budget Projections 2011-2014 – Updated budget projections for the three year period 2011 to 2014. This report will subsequently be presented to the next meeting of this Committee.
- 2.4. Data Centre Review – Review of options for the provision of data centres incorporating some short term decisions pending a decision on the accommodation strategy.
- 2.5. Insurance Fund Legal Services – Tenders for the provision of specialist legal services to support the insurance service, the cost of which will be met from the Insurance Fund.

3. FORWARD PLAN APRIL 2010

- 3.1. Chancellor of the Exchequer's Budget Report – Analysis of the implications for the Authority of the Budget Report expected to be released in March.
- 3.2. Annual Governance Statement – To be presented to the Audit and Risk Management Committee on 24 March 2010 and subsequently to Cabinet. This will require the signature of the Leader of the Council and the Chief Executive and will eventually be incorporated into the Statement of Accounts.

- 3.3. Anti-Fraud and Corruption Policy – The Policy is being updated and following the agreement of the Cabinet it will be presented to the Audit and Risk Management Committee and to this Committee as agreed at the meeting on 1 February 2010.
- 3.4. Change Programme – Quarterly update on progress on delivery of the change programme including any new projects for inclusion in the programme and any variations to timescales for delivery or targeted efficiencies to be delivered.
- 3.5. Wide Area Network – Tenders for the provision of the wide area network for three years.

4. FORWARD PLAN MAY 2010

- 4.1. Common Administrative Processes – Following agreement to the implementation schedule for the HR and Payroll IT System it is possible to identify a timetable for delivery of changes to administrative systems and support across the Authority. This is the major cross departmental project within the change programme.
- 4.2. Advertising – Tenders for the provision of advertising.
- 4.3. Projected Budget 2011-12 – Updated budget projection.
- 4.4. Commissioning Strategy – Presentation of a corporate commissioning strategy to complement the corporate procurement strategy.
- 4.5. Provision of Mortgages – Previous report to Cabinet deferred to await the outcome of a Financial Services Authority review into mortgage provision.
- 4.6. ICT Strategic Review – Consultants report on the future strategy and structure of ICT services.

5. FORWARD PLAN JUNE 2010

- 5.1. Financial Out-turn – Analysis of the actual expenditure on the revenue accounts for 2009-10 including explanations of any significant overspending or underspending. The report will also include an analysis of balances, reserves and provisions.
- 5.2. Capital Out-turn and Capital Determinations – Analysis of capital expenditure and financing for 2009-10 including the statutory Capital Determinations statement for submission to the Government.
- 5.3. Collection Summary – Analysis of income collected in 2009-10, analysis of the Collection Fund for 2009-10 and presentation of irrecoverable debts for write off.

- 5.4. Treasury Management Annual Report 2009-10.
- 5.5. Insurance Fund AnnUAI Report 2009-10.
- 5.6. Corporate Risk Register – Twice yearly review of the corporate risk register.
- 5.7. Catering – Tenders for the provision of hot and cold food to all Council buildings.
- 5.8. ICT Hardware – Tenders for replacement servers.
- 5.9. Security of Mobile ICT Devices – Tenders.
- 5.10. Desktop Virtualisation – Tenders following from the agreement of the office rationalisation IT requirements report by Cabinet on 14 January 2010.
- 5.11. Gateway Review Providers – Tenders for the provision of gateway reviews.
- 5.12. Office Furniture – Tenders for the supply of office furniture.
- 5.13. Audio Visual Equipment – Tenders for the supply of audio visual equipment.

6. FINANCIAL AND STAFFING IMPLICATIONS

- 6.1. There are none arising directly from this report but many of the items included in the Forward Plan will have financial and staffing implications which will be included in the relevant reports to the Cabinet.

7. EQUAL OPPORTUNITIES/EQUALITY IMPACT STATEMENT

- 7.1. There are none arising out of this report.

8. COMMUNITY SAFETY IMPLICATIONS

- 8.1. There are none arising out of this report.

9. LOCAL AGENDA 21 IMPLICATIONS

- 9.1. There are none arising out of this report.

10. PLANNING IMPLICATIONS

- 10.1. There are none arising out of this report.

11. ANTI-POVERTY IMPLICATIONS

11.1. There are none arising out of this report.

12. SOCIAL INCLUSION IMPLICATIONS

12.1. There are none arising out of this report.

13. LOCAL MEMBER SUPPORT IMPLICATIONS

13.1. There are none arising out of this report.

14. BACKGROUND PAPERS

14.1. None were used in the preparation of this report.

15. RECOMMENDATION

15.1. That the Forward Plan be noted.

IAN COLEMAN
DIRECTOR OF FINANCE.

APPENDIX

**WIRRAL COUNCIL
FORWARD PLAN**

Submission by the Director of Finance for the four-month period 1 March 2010 to 30 June 2010

Description of key decision	Decision taker	Expected date of decision	Proposed consultees	Representations may be made to:	Documents to be taken into consideration
Treasury Management Policy and Investment Strategy 2010-2013	Council	March	Cabinet	Cabinet Member – Finance and Best Value Tom Sault	Report
Budget 2010-11	Council	March	Cabinet	Cabinet Member – Finance and Best Value Ian Coleman	Report
Budget Projections 2011-2014	Cabinet	March		Cabinet Member – Finance and Best Value Ian Coleman	Report
Insurance Fund Legal Services Tenders	Cabinet	March		Cabinet Member – Finance and Best Value Tom Sault	Exempt Report
Data Centre Review	Cabinet	March		Cabinet Member – Finance and Best Value John Carruthers	Report
Wide Area Network Tenders	Cabinet	April		Cabinet Member – Finance and Best Value Tom Sault	Exempt Report
Chancellor of the Exchequer Budget 2010	Cabinet	April		Cabinet Member – Finance and Best Value Tom Sault	Report

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Annual Governance Statement	Cabinet	April	Audit and Risk Management	Cabinet Member – Finance and Best Value David Taylor-Smith	Report
Change Programme – quarterly progress report	Cabinet	April	CIG	Cabinet Member – Finance and Best Value David Taylor-Smith	Report
Anti-Fraud and Corruption Policy	Cabinet	April		Cabinet Member – Finance and Best Value Dave Garry	Report
Commissioning Strategy – to complement existing procurement strategy	Cabinet	May		Cabinet Member – Finance and Best Value Stephen Rowley	Report
Projected Budget 2011-12	Cabinet	May		Cabinet Member – Finance and Best Value Ian Coleman	Report
Advertising Tenders	Cabinet	May		Cabinet Member – Finance and Best Value Stephen Rowley	Exempt Report
Common Administrative Processes – to follow from the agree implementation schedule for HR and Payroll IT system	Cabinet	May	CIG	Cabinet Member – Finance and Best Value Jacqui Roberts	Report
Provision of Mortgages	Cabinet	May		Cabinet Member – Finance and Best Value Tom Sault	Report

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ICT Strategic Review	Cabinet	May		Cabinet Member – Finance and Best Value John Carruthers	Exempt Report
Catering Tenders	Cabinet	June		Cabinet Member – Finance and Best Value Stephen Rowley	Exempt Report
Financial Out-Turn 2009-10	Cabinet	June		Cabinet Member – Finance and Best Value Tom Sault	Report
Capital Out-Turn 2009-10 Capital Determinations 2009-10	Cabinet	June		Cabinet Member – Finance and Best Value Tom Sault	Report
Collection Summary 2009-10	Cabinet	June		Cabinet Member – Finance and Best Value Malcolm Flanagan	Exempt Report
Treasury Management Annual Report 2009-10	Cabinet	June		Cabinet Member – Finance and Best Value Tom Sault	Report
Insurance Fund Annual Report 2009-10	Cabinet	June		Cabinet Member – Finance and Best Value Tom Sault	Report
ICT Hardware Tenders	Cabinet	June		Cabinet Member – Finance and Best Value John Carruthers	Exempt Report

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Corporate Risk Register	Cabinet	June		Cabinet Member – Finance and Best Value Tom Sault	Report
Security of Mobile ICT Devices	Cabinet	June		Cabinet Member – Finance and Best Value John Carruthers	Exempt Report
Desktop Virtualisation	Cabinet	June		Cabinet Member – Finance and Best Value John Carruthers	Exempt Report
Gateway Review Providers	Cabinet	June		Cabinet Member – Finance and Best Value Stephen Rowley	Exempt Report
Supply of Office Furniture	Cabinet	June		Cabinet Member – Finance and Best Value Stephen Rowley	Exempt Report
Audit Visual Equipment Tenders	Cabinet	June		Cabinet Member – Finance and Best Value Stephen Rowley	Exempt Report